

From: Hannah Linser-Wilder, Tim Combes, John Linser-Wilder, and Elaine Seeley:

To: Cast & Crew of *Puffs*,

**Thank you** for auditioning and/or interviewing for *Puffs*. The Directors and staff of Anderson Theatre & Film truly appreciate the time, dedication, and effort that you put into this process. Creating the cast and crew list has involved some very difficult decisions for us. Know that we take each individual's audition, interview and callback as a testament to their goals as an artist. We have carefully built a cast and a crew that best meets the needs of these shows, and are excited to begin the rehearsal process!

**The first rehearsal for *Puffs* is Monday, December 5th, from 5:00 to 9:00 p.m. in Titus Auditorium.**

You are required to be there to learn crucial informational and to begin the process of creating a superior production. We will be taking program headshots for all students who did not get one taken in the Fall, so if this is you please wear a **plain black shirt** and be ready to look professional.

There is a parent meeting this same night as well. Inform your parents that the meeting will be at 8:00 pm in the Learning Commons/Media Center. They should attend so they can to receive information about your, and their, participation in the production. There are some changes to our process this year, so please make sure one of your parents attends!

**REMEMBER**

You or your Parent must bring your Fee/Order Form, with payment, to one of these meetings.

If you did not already do so in the Fall, you and your parent **MUST** sign both the Expectation and Permission forms **ONLINE** before this meeting.

Remember to wear or bring a **PLAIN BLACK SHIRT** for your headshot if you did not have one take for the Fall show.

We will be using an online scheduling and communication platform called Virtual Callboard to organize schedules and information for these productions: **[www.andersontheatre.vcallboard.com](http://www.andersontheatre.vcallboard.com)**. New students should have already received a Welcome email from this site; if you have not, contact Mrs. Seeley (Quartermoon@earthlink.net). You need to enter all conflicts in your account **NOW**; once you are scheduled for a rehearsal or work day, you will **NOT** be allowed a conflict without permission from the Directors. More information about VCB will be shared at the First Rehearsal meeting.

If you have any questions, please contact Mrs. Linser-Wilder at [HannahLinserWilder@foresthills.edu](mailto:HannahLinserWilder@foresthills.edu).

Thank you, again, for your participation in this production. We look forward to working with you!

- Hannah Linser-Wilder, Tim Combes, John Linser-Wilder, and Elaine Seeley